



'Endeavour to Excel'

121 PACIFIC HIGHWAY, OURIMBAH 2258

Email : ourimbah-p.school@det.nsw.edu.au

'Excellence, Opportunity, Success'

PHONE: 4362 1033

FAX: 4362 2531

Website : www.ourimbah-p.schools.nsw.edu.au

'Communicating with our Caring Community'



Wednesday, 14th February 2018

NO NUTS



PLEASE

DATES TO REMEMBER

DATE	EVENT
14 February	P&C Meeting tonight – 7 pm in staffroom. All welcome.
15 February	Issue 1 Book Club Due
16 February	K-2 Text Book Payments Due
19 February	CANTEEN CLOSED
19 February	K-2 Parent Teacher Meetings (including 2/3M) – see article
20 February	3-6 Parent Teacher Meetings – see article
21 February	CANTEEN CLOSED
26 February	CANTEEN CLOSED
28 February	Primary Swimming Carnival
28 February	CANTEEN CLOSED
5 – 9 March	Mobile Dental Visits
5 March	Aboriginal Parent Afternoon Tea
6 March	Nitbuster's Day – volunteers needed
12 March	School Photo Day
14 March	P&C AGM – see notice in P&C section
20 March	Grandparent's Day – more information in next newsletter

PRINCIPAL'S MESSAGE

Dear Parents and Community members,

Parent payments:

Thank you to those parents who have paid for Mathletics, Reading Eggs, voluntary contributions etc.

Early payment of these assists the front office staff when ordering resources and determining budgets.

Staff change:

Mr Annabel is away for the foreseeable future due to an unexpected illness. His class will be taken by Ms Laura Carey.

School executive:

Mrs Wakelin will not be taking a class this year. Instead, she will be taking responsibility for a range of mandatory practices, school initiatives and organisational areas including WHS, attendance, assessment across the school and risk management. Mrs Wakelin is the Stage 3 supervisor.

Mrs Bowd is the Stage 2 supervisor and will be leading the work we do on improving Writing across the school. She is teaching 4/5B.

Mr Miller is the Stage 1 supervisor and has student welfare as his major areas of responsibility. He is teaching 2/3M.

Mrs Kenny is the Early Stage 1 supervisor and is teaching Kindergarten. She has technology as her major executive focus.

Mrs O'Malley is the Assistant Principal Hearing Support who is attached to Ourimbah. She has responsibility for the hearing team from Hornsby to Newcastle and works with students from Kinder to Year 12 with severe hearing loss.

Parent Teacher Sessions:

Next week, you are invited to meet with your classroom teacher for a 30 minute session when you will be given information about the year to come - which units of work will be covered, important events for your child's class,

expectations, assessments, homework etc. I encourage you all to take this opportunity.

P&C meeting:

The first P&C meeting of the year will be held tonight in the staffroom at 7 pm. All welcome.

Have a great week,
Glynis Lughnan
Principal

Car Park: Please note that the staff car park is for the use of Department of Education staff and is out of bounds for children (safety concerns). Parents are asked to park in the RSL car park and walk their children into the school playground. This includes children who attend the OOSH if they are arriving after 8 am and if parents are picking up before 4 pm. Before and after school are busy times with staff arriving and leaving and there are a limited number of parking spaces - the congestion grows if parents are taking up staff spots. I seek your understanding and cooperation in this matter.



CLASSROOM EFFORT & BEHAVIOUR POINTSCORE

Week 2 – Winning House – Emus

Emus – 19 Koalas – 18

Platypus – 17 Kangaroos – 16

CORE VALUES

Values

This fortnight we are focusing on the core value of 'Care'.

OURIMBAH PUBLIC SCHOOL VALUES

CARE

Concern for the wellbeing of yourself and others, demonstrating empathy and acting with compassion.

CLASSROOM AWARDS 3-6

Week 2 – Archie H 3M, Maya H, Hayden B 3/4E, Carrera B, Gabriel K 3/4M, Oliver M, Kara B 4/5B, Lucinda M, Long N 5/6E, Alissa B, Matilda M 5/6ES, Jesse L, Kiera B 5/6F, Isaiah J, Abby M 5/6K

Week 3 – Hayden M 3M, Ned H, Alexa S 3/4A, Lukas Evans, Chloe C 3/4E, Ash C, Chloe O 3/4M, Bailey C, Alison K 4/5B, Bailey C, James A 5/6E, Aylin D, Flynn R 5/6ES, Sandler S, Paige C 5/6F, Scarlett Y, Rory M 5/6K

ASSISTANT PRINCIPAL'S MESSAGE

MOBILE DENTIST VISIT TO OPS

DMMSG will be providing dental checks to eligible students at Ourimbah Public School in Week 6 of this term. Notes were sent home last week. Only students who return the completed forms and meet the Child Dental Benefits Schedule criteria will be able to participate in this free program. All notes must be returned by Monday, 26th February. If your child has misplaced their note please contact myself or the front office.

DMMSG is a mobile dental service group providing essential dental treatment for kids aged 2 to 17 under the Medicare scheme CDBS. Parents will be advised if dental fillings and/or x-ray are required.

If you have any further queries about this program please contact Mrs Wakelin on 4362 1033.

ATTENDANCE

Regular attendance at school is essential for students to achieve quality life outcomes. Schools, in partnership with parents, are responsible for promoting the regular attendance of students.

Parents or carers of children of compulsory school age are responsible for ensuring their child attends school every day. Children must commence school by age 6 and then complete year 10. ***Please see the attached brochure, 'Compulsory School attendance – information for parents'.***

Parents of children from Kindergarten to Year 12 must ensure their children attend school every day. On occasion, your child may need to be absent from school. Justified reasons for student absences may include:

- being sick or having an infectious disease
- having an unavoidable medical appointment
- being required to attend a recognised religious holiday
- exceptional or urgent family circumstances e.g. attending a funeral
-

Parents must provide an explanation for absences to the school within 7 days from the first day of any period of absence. Where an explanation has not been received within the 7-day timeframe, the school will record the absence as unjustified on the student's record.

COMMUNICATION WITH STAFF

Open lines of communication are essential in creating strong home to school partnership links. It is important that the students see us working together as a team. In order to ensure that concerns or questions are dealt with in a fair a timely manner it is important that communication flows through the correct channels. Trying to talk to teachers when they are preparing for their teaching day, on duty, managing children or engaged in another conversation is not fair on you or your child. We want to give every parent our full attention at the appropriate time.

From time to time parents or other members of the community may need to approach the school for numerous reasons including to:

- discuss the progress, wellbeing or welfare of their own child,
- express concern about the actions of other students,
- enquire about a school policy or practice.

If you are seeking information or have concerns about:

CONCERN	APPROPRIATE ACTIONS
The academic progress of your own child	*Contact the class teacher. They will respond at the earliest convenience and if necessary make an appointment for a meeting.

The wellbeing of your own child	*Contact the class teacher who will clarify information and if necessary make an appointment for a meeting. *If there are serious concerns the class teacher may organise a meeting with you and their supervisor.
The actions of another student	*Contact the classroom teacher. *If serious the classroom teacher will notify the Assistant Principal who will make contact with you if necessary. <i>*At no time should a parent approach a child other than their own.</i>
School policy or practice	*Contact the office. State the nature of the concern and they will pass the information on to the Principal or Assistant Principal who can help you with your query. *The Principal or Assistant Principal will contact you at the earliest convenience.
School events	*Contact the office, if they are unable to assist you with your query they will pass the information on to the organising teacher who will make contact with you.
Change of information	*Contact the office and they will assist you with your query.

Contact can be made via:

- ***a note addressed to the teacher,***
- ***phone call***
- ***an email to the front office which will then be forwarded to the relevant teacher and or supervisor***

Please include identifying information on all written communication including child's name and class. This makes it easier to ensure that emails in particular are forwarded to the right person to assist you.

Have a great week!
Mrs Nicki Wakelin

Compulsory School Attendance

Information for parents

Education for your child is important and regular attendance at school is essential for your child to achieve their educational best and increase their career and life options. NSW public schools work in partnership with parents to encourage and support regular attendance of children and young people. When your child attends school every day, learning becomes easier and your child will build and maintain friendships with other children.

What are my legal responsibilities?

Education in New South Wales is compulsory for all children between the ages of six years and below the minimum school leaving age. The Education Act 1990 requires that parents ensure their children of compulsory school age are enrolled at, and regularly attend school, or, are registered with the Board of Studies, Teaching and Educational Standards for homeschooling.

Once enrolled, children are required to attend school each day it is open for students.

The importance of arriving on time

Arriving at school and class on time:

- Ensures that students do not miss out on important learning activities scheduled early in the day
- Helps students learn the importance of punctuality and routine
- Give students time to greet their friends before class
- Reduces classroom disruption

Lateness is recorded as a partial absence and must be explained by parents.

What if my child has to be away from school?

On occasion, your child may need to be absent from school. Justified reasons for student absences may include:

- being sick, or having an infectious disease
- having an unavoidable medical appointment
- being required to attend a recognised religious holiday
- exceptional or urgent family circumstance (e.g. attending a funeral)

Following an absence from school you must ensure that within 7 days you provide your child's school with a verbal or written explanation for the absence. However, if the school has not received an explanation from you within 2 days, the school may contact you to discuss the absence.

Principals may decline to accept an explanation that you have provided if they do not believe the absence is in the best interest of your child. In these circumstances your child's absence would be recorded as unjustified. When this happens the principal will discuss their decision with you and the reasons why.

Principals may request medical certificates or other documentation when frequent or long term absences are explained as being due to illness. Principals may also seek parental permission to speak with medical specialists to obtain information to collaboratively develop a health care plan to support your child. If the request is denied, the principal can record the absences as unjustified.

Travel

Families are encouraged to travel during school holidays. If travel during school term is necessary, discuss this with your child's school principal. An Application for Extended Leave may need to be completed. Absences relating to travel will be marked as leave on the roll and therefore contribute to your child's total absences for the year.

In some circumstances students may be eligible to enrol in distance education for travel periods over 50 school days. This should be discussed with your child's school principal.



My child won't go to school. What should I do?

You should contact the principal as soon as possible to discuss the issue and ask for help. Strategies to help improve attendance may include a referral to the school's learning and support team or linking your child with appropriate support networks. The principal may seek further support from the Home School Liaison Program to develop an Attendance Improvement Plan.

What might happen if my child continues to have unacceptable absences?

It is important to understand that the Department of Education and Communities may be required to take further action where children of compulsory school age have recurring numbers of unexplained or unjustified absences from school.

Some of the following actions may be undertaken:

- Compulsory Schooling Conferences

You may be asked, along with your child, to attend a Compulsory Schooling Conference. The conference will help to identify the supports your child may need to have in place so they attend school regularly. The school, parents and agencies will work together to develop an agreed plan (known as Undertakings) to support your child's attendance at school.

- Application to the Children's Court – Compulsory Schooling Order

If your child's attendance at school remains unsatisfactory the Department

may apply to the Children's Court for a Compulsory Schooling Order. The Children's Court magistrate may order a Compulsory Schooling Conference to be convened.

- Prosecution in the Local Court School and Department staff remain committed to working in partnership with you to address the issues which are preventing your child's full participation at school. In circumstances where a breach of compulsory schooling orders occurs further action may be taken against a parent in the Local Court. The result of court action can be the imposition of a community service order or a fine.

What age can my child leave school?

All New South Wales students must complete Year 10 or its equivalent. After Year 10, and up until they reach 17 years of age, there are a range of flexible options for students to complete their schooling.

Working in Partnership

The Department of Education and Communities recognises that working collaboratively with students and their families is the best way to support the regular attendance of students at school.

We look forward to working in partnership with you to support your child to fulfil their life opportunities.

If a student misses as little as 8 days in a school term, by the end of primary school they'll have missed over a year of school.

Further information regarding school attendance can be obtained from the following websites:

Policy, information and brochures:

Please visit the Department of Education's Policy Library.

The school leaving age: Please visit the Department of Education's Weiberg and Learning website.

Do you need an interpreter?

Interpreting services are available on request, including for the hearing impaired. The Telephone Interpreter Service is available 24 hours a day, seven days a week on 131 450. You will not be charged for this service.

For further advice and questions contact your educational services team.

T 131 536

Learning and Engagement

Student Engagement & Interagency Partnerships.

T 9244 512

www.dec.nsw.gov.au
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NSW Department of Education and Communities

PARENT TEACHER MEETINGS

Parent Teacher Meetings will take place next Monday and Tuesday nights. Please see below for dates and times.

Early Stage One and Stage One Parent Teacher Meetings will take place on Monday, 19th February.

Kindergarten (K) & K/1 classes

5.30 pm – 6.00 pm: KA, KL, K/1B & K/1S (in the classrooms)

Stage One (Yrs 1 & 2 plus all of 2/3M)

6.10 pm – 6.40 pm: 1/2A, 1/2AM, 1/2GS, 1/2N & all of 2/3M (in the classrooms)

Stage Two and Stage Three Parent Teacher Meetings will take place on Tuesday, 20th February.

Stage Two (Yrs 3 & 4 plus all of 4/5B)

5.30 pm – 6.00 pm: 3/4A, 3/4E, 3/4M, & all of 4/5B (in the classrooms)

Stage Three (Yrs 5 & 6)

6.10 pm – 6.40 pm: 5/6E, 5/6ES, 5/6F & 5/6K (in the classrooms)

We would love to see you all there. This is a wonderful opportunity to meet the teacher, to find out about teaching and learning in your child's class and to show your children that you are genuinely interested in their education and their school.

This is not an evening for the students; it is for parents and teachers. It would be very much appreciated if you could please make alternative arrangements for your children while you attend the Parent Teacher Meeting.

K-2 TEXTBOOK SALES

All students in Kindergarten to Year 2 will need to purchase a Targeting Handwriting text book at a cost of \$15.00. Notes with full information, including payment options, were sent home last week. Payments are due by this Friday, 16th February. Students in Years 3-6 will not need to purchase a book this year.

SPORT NEWS

2018 SPORT DAYS

Kindergarten sport day – Thursdays

Yr 1 & Yr 2 sport day - Wednesdays

Yrs 3 - 6 sport day - Fridays

2018 SWIMMING CARNIVAL

The 2018 Swimming Carnival will be held at the Peninsula Leisure Centre on Wednesday, 28th February. Parents are most welcome to come along and support their children from the stands, or to volunteer to assist

with the running of the carnival. Notes with full information were sent home this week. Permission notes and payments are due by Monday, 19th February.

BOOK CLUB – DUE BY TOMORROW

Welcome to all of our new students and parents.

The first issue of Book Club for 2018 is due back at school by tomorrow, Thursday, 15th February.

If you wish to place an order for Book Club, please be sure to fill in the order forms correctly, with your child's name and class and then send with payment to class teacher or the front office. Orders can be paid for by cash or cheque or by ordering online with your credit card via the LOOP option.

Issue 1 of Book Club for 2018 will be due back at school by tomorrow, Thursday, 15th February.

COLES – SPORT FOR SCHOOLS 2018

We are once again participating in the Coles Sport for Schools sports equipment voucher program.

The students involved in the SRC will assist with organisation of the voucher collection in school.

Please let all your family and friends know of Ourimbah Primary's involvement and send your vouchers to school.

The more vouchers, the more sports equipment!

Thanks, Gary Edwards



VOLUNTARY SCHOOL CONTRIBUTIONS

Our Voluntary Contributions for this year have been set at \$48.00 per student. The voluntary contribution from our parents is an important part of school finances that contributes to our ability to ensure we have adequate

resources in the classroom for your children. Our school delivers great learning programs for students and your support is appreciated.

Payment of the contributions can be made via Parent Online Payment (POP) under the Voluntary Contributions tab or by cash or cheque and can be paid at the office or sent to the class teacher anytime from now on.

PAYMENTS DUE

- **Mathletics/Reading Eggs**
Kindergarten and new students - \$35.00 (includes headphones)
Years 1-6 - \$25.00
- **Textbooks**
Kindergarten – Year 2 only - \$15.00
- **Voluntary School Contributions**
K-6 - \$48.00 per student
- **Primary Swimming Carnival**
Yrs 3-6 - \$11.00
- **CARES Bike Program**
Yrs 5 & 6 - \$11.00

NITBUSTERS DAY – VOLUNTEERS NEEDED

Our first Nitbusters Day for 2018 will be held on Tuesday, 6th March. Students will have their hair checked for head lice and parents will be informed by mail if your child needs treatment at home.

We are once again calling on volunteers to help with this worthwhile program. If any parents are able to spare a few hours on Tuesday, 6th March from 9.00 am it would be very much appreciated. Morning tea will be supplied and what a great way for new parents to meet other members of our school community, whilst providing a great service for our students. Experience is not necessary as our coordinators will teach you. We look forward to seeing some new faces, as well as our regular helpers. Please contact the office if you would like to help.

VOLUNTEERING AT OPS

When visiting or volunteering at school it is essential that you sign on in the book in the office foyer, indicating your arrival and departure times. This information is vital if an emergency procedure is required. Whilst on site you are required to wear a 'Visitors Badge'. All volunteers/visitors must have completed and signed an Appendix 5 declaration and provide 100 points of identification. See office staff to check validation or for more information.

MONEY COLLECTION

All money for excursions, performances, text books, photos, etc is to be sent in an envelope **to your child's teacher** with their name, class, payment description and amount enclosed marked clearly on the front.

If money is left at the office there can be a delay in your child's teacher being aware that you have paid for an excursion. The exception to this is for Book Club orders. The orders and money for Book Club can be left at the office or sent to the classroom.

Our Parent Online Payment System (POP) can be used to pay for the majority of excursions, performances and voluntary contributions etc. Detailed instructions for using POP are available on our OPS webpage under the 'Notes' tab or can be collected from the front office.

CHANGE OF HOME ARRANGEMENTS

If your child's going home arrangements need to be changed, please ensure this is put in writing to your child's class teacher. Verbal messages to children can create confusion and this can cause them distress.

If you do have to change arrangements by phone during the day, please give plenty of time for the message to be received by the class teacher.

LATE ARRIVAL

If your child arrives after the school bell has gone a late arrival note is required. Please bring your child to the office for this note.

EARLY DEPARTURE

A note to your child's teacher stating time of departure and reason is required. The office staff will organise for your child to come to the office **after you arrive** to pick them up, so please allow time for them to walk down from their classrooms.

ADMINISTERING PRESCRIBED MEDICATION

If your child requires medication at school, please fill in a Medical Consent form at the office. This form must be completed prior to any medication being administered by our staff. Please note that **only prescribed medications can be administered**. A note to the class teacher is also necessary to inform them of medications and the time to be given.

P&C NEWS

EASTER RAFFLE – COORDINATOR WANTED

The P&C are looking for volunteers to coordinate this year's Easter Raffle. If anyone would like more information about what would be involved with this role, please contact Rachel Lambeck on 0413 985 268.

EASTER RAFFLE

The time is fast approaching for our annual P&C Easter Raffle. As you know, we have been very fortunate in previous years to have some amazing prizes up for grabs, but it would not be possible without the donations of the community. With less than 2 months until the raffle (Easter is quite early this year, 30th March – 2nd April); we are calling once again for families to donate

some Easter chocolates and other items that can be used in our prize packs. All donations can be brought to the office before school. If you or someone you know has a business that would like to donate something to the prize pool, please contact the school and leave a message with the staff. Thank you in advance for your generosity and best of luck when the raffle comes around!

P&C MEETING TONIGHT



WELCOME TO OURIMBAH PUBLIC SCHOOL P&C ASSOCIATION 2016

121 Pacific Highway OURIMBAH NSW 2258
Phone (02) 43621033 Fax (02) 43622531
email: gurimbahpandc@gmail.com



GENERAL MEETING DATE: Wednesday 14th February 2017
TIME: 7pm VENUE: Staff Room

AGENDA

(10 minutes reading time prior to commencement of business)

1. Welcome and Apologies
2. Acknowledgement of Country
3. Laritza's Hair Salon donation
4. Minutes of Previous Meeting
5. Business Arising
 1. Polo Shirt survey (from final minutes 2017)
 2. Social media policy
 3. Fundraising calendar 2018 P&C (include Easter Raffle), staff fundraising events, fundraising roles and fundraising donations
 4. Central Coast Council's Community Grants Program (deadline 28th Feb)
 5. Uniform shop cash register with scanner
6. Correspondence
7. Reports
 1. Treasurer
 2. President
 3. Uniform Shop
 4. Fundraising
 5. Class Coordinator
 6. R.A.P
 7. Social Convenor
 8. Nitbustlers
 9. CC Council of P&C Rep
 10. Principal
8. General Business
 1. Uniform shop Facebook page proposal
 2. Sandpit
 3. Parents/caregivers bringing children to meetings (from 2017)

9. Date of Next Meeting= 14th March AGM and General Meeting to follow & Close

If you have any topic that is school related and you would like to be brought up at the next P&C Meeting please email the P&C Executive: email: gurimbahpandc@gmail.com

President – Andrew Collins

Treasurer – Kylie Brooks, Melinda Wenzel (Assistant Treasurer)

Vice Presidents – Lorelei Barkley & Victoria Keegan

Secretary – Maurice Wrightson (Correspondence), Kirsty McHugh (Minutes)

UNIFORM SHOP

Operating Hours – Mondays & Thursdays

The opening hours for the uniform shop are as follows:

Mondays 8.30 am - 9.15 am

Thursdays 2.30 pm - 3.15 pm

Online ordering via flexischools.com.au and eftpos are available in the Uniform Shop. Order forms are also available from the office with an option to make arrangements for collecting/paying at the canteen or from the uniform shop.

NO NUTS



PLEASE

www.pfeducationapp.com.au

P&C ANNUAL GENERAL MEETING

14th March – see below



Ourimbah Public School
Parents & Citizens Association
Annual General Meeting



Notice of Annual General Meeting

DATE: 14th March 2018
6.45pm for 7pm Start

Ourimbah Public School P&C Annual General Meeting will be held on Wednesday, 14th March in the staff room at 7pm. All parents, carers and citizens of our community are invited to attend.

The AGM is an important meeting as it is the forum for electing new office bearers to the following positions:

- President (1)
- Vice President (2)
- Treasurer (1)
- Secretary - Minutes(1)
- Secretary – Correspondence (1)

Additional positions to be elected at the AGM include:

- Assistant Treasurer
- Uniform Shop Coordinator
- RAP Coordinator
- Nitbusters Coordinator
- Class Coordinator
- Fundraising Coordinator
- Social Convener
- Social Media Coordinator
- P&C Delegates for Central Coast Council of P&C (2)

It is important to note that only financial members of Ourimbah Public School P&C are eligible to stand for election and vote on a ballot. You can become a financial member by paying the \$2 membership fee at the first P&C meeting in 2018, which will be held on 14th February or contact the P&C to arrange an alternate time.

Please come along and join our wonderful P&C. Be part of the excellent work that goes on at our school. The more members we have, the stronger our organisation becomes and the more we can contribute to Ourimbah and Public Education in general.

For any queries please email ourimbahpandc@gmail.com or leave a message on the Ourimbah P&C Facebook page.

Ourimbah Public School P&C

SUMMARY OF OFFICE BEARER POSITIONS



PRESIDENT

1 Role to be elected

Duties:

- The President is responsible for:
- The successful functioning of the P&C Association
- The attainment of the P&C Association's objectives
- Ensuring that the P&C Association takes part in decision-making processes in the school
- Fostering fair participation of all members and ensuring that all new members are made to feel welcome
- Supporting volunteers
- Consistent adherence to the constitution
- Acting as the P&C Association's spokesperson when public statements or actions are needed
- Setting up lines of communication with the Principal
- Being a signatory on the association's bank accounts; and
- Chairing meetings.

VICE PRESIDENT

2 Roles to be elected

Duties:

- Support the president and deputise in the President's absence.

TREASURER

1 Role to be elected

Duties:

Whilst all P&C members should be mindful of complying with financial accountability requirements, this is the treasurer's primary role. The Treasurer receives and deposits monies, maintains records, draws cheques and presents accounts. The Treasurer presents a report in the form of an income and expenditure statement together with a reconciled bank statement for each P&C meeting.

The Treasurer also gives advice and sets an example for others so that all funds held and handled by the P&C are openly accounted for. The Treasurer is responsible for all funds held in the name of the P&C.

The Treasurer should encourage members to understand the state of the P&C finances and to ask questions about what they don't understand. The Treasurer must ensure a cash book or books are kept, recording all financial transactions of the P&C Association.

SECRETARY

2 Roles to be elected

Duties:

The Secretary is responsible for carrying out the decisions of the meeting – unless otherwise stipulated – and is also responsible for a range of routine administrative tasks.

Minute Secretary - Duties

- Prepare, in consultation with the President, all meeting agendas and give notice of meetings.
- Attend every association meeting and take notes of the discussions in order to produce a set of minutes for distribution to members and for possible amendment and adoption at the following meeting. (In the absence of the minute secretary the meeting may elect a person to take the minutes.)
- Disseminate meeting minutes and related reports.
- Maintain official records of meetings, attendance book and list of financial (voting) members.
- In partnership with the Correspondence Secretary, maintain official records of the P&C Association including: The constitution, by-laws, rules of subcommittee, Incorporation certificate, ABN details.

Correspondence Secretary – Duties

- Receive and table incoming correspondence.
- Write and despatch outgoing correspondence as required.
- Maintain official record of correspondence.
- Submit required information to school newsletter unless task is actioned to another member of P&C.
- Provide information as requested by P&C Federation.
- In partnership with the Minute Secretary, maintain official records of the P&C Association including: The constitution, by-laws, rules of subcommittee, Incorporation certificate, ABN details.

COMMUNITY NEWS AND ADVERTISEMENTS



Try your First Week Free!
Classes from \$5.50

Classes at Ourimbah Public School

Monday

- 3:00 PM - 5-12 Yrs Jazz Technique
- 3:30 PM - 5-12 Yrs Jazz Concert
- 4:00 PM - 5-12 Yrs Hiphop Concert
- 4:30 PM - 5-12 Yrs Contemporary Concert



GO TO WWW.JBDANCE.COM.AU



OURIMBAH RUGBY CLUB

FREE

Registration

under 7s

Includes shorts and socks

Under 8s – 17s - \$100.00

Sevens Girls Under 15's & 17's

Contact: Warren Davidson

Email: lookwhatdavosdone@outlook.com

Mobile: Warren 0430 215 295

REGISTRATIONS

Sunday 4th February 11- 1pm

Sunday 25th February 11 – 1pm

Ourimbah RSL

Or via our website

<http://www.sporty.com.au/ourimbahrugby>

We are Active Kids Approved for \$100 Voucher

ADULT DANCE and PILATES CLASSES at Lisarow.

Ex dancers and Beginner levels.

Do something for you!!

Call Michelle on 0422 161 787

or Melanie on 0448 399 655

Ourimbah Beginners Playgroup

Come & Meet others **Share Ideas** Play **Songs & Stories**
Relax Enjoy morning Tea **Craft**

For all children aged 0-4 years, their parents & carers. Everyone welcome.
10am - 11am each Thursday of school term
Commencing 1st Feb 2015



Where: Adventist Activities Centre
CNR Lisarow St & Ourimbah St, Lisarow
(adjacent to Ourimbah Seventh-day Adventist Church)

Cost: \$2 per Family per day you attend

Contact us at:

Phone: Sue - 0426 142 743

Facebook: Ourimbah Beginners Playgroup

Email: ourimbahbeginnersplaygroup@gmail.com

We believe that
all children are very
unique and special,
a precious gift
from God

Ourimbah Beginners Playgroup is a community service provided by Ourimbah Seventh-day Adventist Church



OURIMBAH TENNIS ACADEMY

Term 1 Tennis Lessons

Have you been watching the
Australian Open tennis on TV?

Have you always wanted to try
tennis out? Well come on down to
Ourimbah Tennis Club and give it a
go. We provide fun 1 hour group
lessons during the week for kids of
all standards.

Come down and try one out.

We provide all types of lesson for all
ages and standards. From Hot Shots
groups for 5 year olds (as seen on Tv)
to Elite Squad lessons for the more
advanced. For more information
regarding our other lesson types
available, competitions, squads, prices
or even just to hire a court call **Laurie**
on

0412459131

Like Ourimbah Tennis Academy on
facebook

REGISTER AT
CCFOOTBALL.COM.AU

CENTRAL COAST FOOTBALL
SOCCER 5
JUGGLES
FOOTBALL CULTURE

SUNDAY MAR 4TH **GIRLS** **PLUIM PARK LISAROW**
FOOTBALL DAY

Come and Try Football for Free!

U5-8 @ 9:30AM | U9-12 @ 11AM | U13-16 @ 12:30

FACE PAINTING | TRAINING SESSIONS | JUMPING CASTLE | & MORE ...

Breakfast
helps learning and
concentration

NSW Health Central Coast Local Health District

Pack healthy food
to help your child
behave better

NSW Health Central Coast Local Health District

Choose water
fizzy drinks can
damage teeth
and bones

NSW Health Central Coast Local Health District

Being active
doesn't have to be a sport!