

**Excellence, Opportunity and Success** 

## OURIMBAH PUBLIC SCHOOL 121 Pacific Highway OURIMBAH 2258

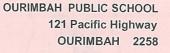
Phone: 4362 1033

Fax: 4362 2531

Email: <a href="mailto:ourimbah-p.school@det.nsw.edu.au">ourimbah-p.school.nsw.edu.au</a> Webpage: <a href="mailto:www.ourimbah-p.school.nsw.edu.au">www.ourimbah-p.school@det.nsw.edu.au</a>

## Application for non-local enrolment

# Student Information Family Name: \_\_\_\_\_ Date of Birth: \_\_/\_ /\_\_ Given Name(s): Gender:\_\_\_\_ Address: Suburb: Postcode: Home Phone: Work Phone: Mobile Phone: \_\_\_\_\_ Parent/carer name: \_\_\_\_\_ Relationship to student: Current or designated local school: Current scholastic year (K-12): \_\_\_\_\_ Non local school placement request Proposed scholastic year (K-12):\_\_\_\_\_ Proposed date for enrolment: / / Please provide reasons for your application for non-local enrolment, based on the school's selection criteria [see reverse], and attach supporting documentation: Signature of parent/carer: Date: \_\_\_\_/\_\_/ School use only Date received: \_\_\_/\_\_/ Places available: \_\_\_\_\_ Parents advised on: \_\_\_/\_\_/ Designated local school contacted: Yes / No Notes:





**Excellence, Opportunity and Success** 

Phone: 43621033

Fax: 4362 2531

Email: <a href="mailto:ourimbah-p.school@det.nsw.edu.au">ourimbah-p.school@det.nsw.edu.au</a>
Webpage: <a href="mailto:www.ourimbah-p.school.nsw.edu.au">www.ourimbah-p.school@det.nsw.edu.au</a>

## Non-Local Enrolment Policy

Each Public School in New South Wales serves a specific zone or intake area. Children are entitled to enrol in Ourimbah Public School if the child's home is situated within Ourimbah's intake area. Some families may seek to enrol their child in schools other than their zone school.

Enrolment in non-local (out of area) schools is subject to the Non-Local Enrolment Policy. The Department of Education requires schools to establish an enrolment ceiling based on permanent accommodation and also create a buffer for local enrolments later in the year. Local enrolments will always have precedence over non-local students when enrolling.

#### Non-Local enrolment application process

- · Collect a non-local application form from the school office.
- Complete the form detailing clear and relevant reasons for non-local application.
- Present the completed form to the non-local school.
- **NOTE** Even though non-local student applications may satisfy the non-local enrolment criteria, this does not guarantee enrolment.
- NOTE Siblings of already enrolled non-local students need to have a non-local enrolment application submitted.
- **NOTE** Kindergarten non-local enrolment applications will not be considered until the end of Term 3 as schools need to assess the number of local enrolments. It is recommended that students attend the transition program of their local school pending the result of the non-local application.

## Consideration of Non-Local Enrolment Applications

The criteria, listed below, for the enrolment of non-local students has been developed by the Principal, Mr Greg Francis, after consultation with the school community and the elected Enrolment Panel. (General Enrolment Procedures: 9.4.2)

- Siblings already enrolled at the school
- Proximity and access to the school
- Medical reasons
- Safety and supervision of the student before and after school
- Compassionate circumstances
- Structure and organisation of the school

#### **Other Processes**

- The non-local enrolment panel, with consideration of the above criteria, will address all out of area enrolment applications in consultation with the local school Principal.
- Applicant to contact their local school to start enrolment processes (in case application is denied).
- Schools receiving non-local applications are to contact the student's local school Principal.

### **Ourimbah's Enrolment Ceiling**

Ourimbah Public School's enrolment ceiling is currently at 425 students.

Our enrolment buffer is 3% out of area school enrolments (approximately 10 – 15 students).